

## BUSINESS BROADBAND SERVICE RELOCATION FORM

HKT

Page 1 of 2

Please complete the following in **BLOCK** letter

**Customer Information**

Company Name: \_\_\_\_\_

BR No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

Tel.: \_\_\_\_\_

Administrative Contact Name : _____ Tel/Mobile : _____ Fax : _____ E-mail Address : _____	Technical/LAN Admin/Agent Contact Name : _____ Tel/Mobile : _____ Fax: _____ E-mail Address : _____
---	---

**Service Details**

Please select service type:

Single Access / Multi Access / Premier Multi Access HK \$700

Always-On / Dedicated Internet Access - BB HK \$1,200

Relocation Service lead time : 7 days *(Service lead time does not include 2N building)*<sup>4</sup>

*\* 28 working days for Always On Relocation*

**Existing Installation Address:** \_\_\_\_\_

\_\_\_\_\_

**New Installation Address:** \_\_\_\_\_

\_\_\_\_\_

**New Billing Address:** \_\_\_\_\_

*(if any)*

\_\_\_\_\_

**Remarks:** \_\_\_\_\_

**Service Request Date:** \_\_\_\_\_ *(please refer relocation service lead time for reference)*

**Over-time Surcharge Details**

<u>For Single Access / Multi Access / "Premier" Multi Access only</u>	<u>Non-Office Hour</u>
<input type="checkbox"/> Line Installation <span style="float: right;">HK\$1,000 / line</span>	Mon-Fri 18:00 - 09:00
<b>For Always On / Dedicated Internet Access-BB only</b>	Sat: 13:00 - 00:00
<input type="checkbox"/> Line Installation and Router Reconfiguration <span style="float: right;">HK\$1,000 / line / router</span>	Sun & Public Holidays

**Service Notes**

1. For relocation request, the router has to be relocated by customers themselves.
2. \$1,000 per subsequent hour
3. Relocation service will be performed during office hours: Mon-Fri 9:00-18:00, Sat 9:00-13:00.
4. Service lead time for 2N building (building's block wiring is not owned by PCCW) is 14 working days from the 2N Building Management Office Permit is issued.

**Personal Data Privacy**

Depending on the Service or combination of Services subscribed for in this Application, the personal data and other information so provided are collected, used and retained by either one or more of the service providers of PCCW Group including the Company, PCCW Mobile HK Limited and PCCW Media Limited (as the case may be) in accordance with the requirements in the Personal Data (Privacy) Ordinance and the Privacy Policy Statement which is accessible at <http://www.pccw.com/legal/privacy.html> which also governs, together with the Company's General Conditions of Service (if applicable), how such personal data and other information are used and to whom they may be disclosed. The main purpose for which the data and other information are used and/or disclosed is for the processing and provision of the subscribed and related services. The data may be disclosed to affiliates, related companies, debt collection agents, third party channel providers or other business partners for provision of the services as well as promotion of different goods and services.

**Customer Confirmation and Personal Information Collection Statement**

- 1 The Customer agrees that depending on the service or combination of services subscribed for in this Application, the personal data and other information so provided are collected, used and retained by either one or more of the service providers of PCCW Group including the Company, PCCW Mobile HK Limited and PCCW Media Limited (as the case may be) in accordance with the requirements in the Personal Data (Privacy) Ordinance and the Privacy Policy Statement which is accessible at <http://www.pccw.com/legal/privacy.html> which also governs, together with the Company's General Conditions (if applicable), how such personal data and other information are used and to whom they may be disclosed. The main purpose for which the data and other information are used and/or disclosed is for the processing and provision of the subscribed and related services. The data may be disclosed to affiliates, related companies, debt collection agents, third party channel providers or other business partners for provision of the services as well as promotion of different goods and services.
- 2 The Customer wishes to subscribe to the BNS and acknowledges that: (I) the Customer has read the terms & conditions set out in this Application; (II) the Customer agrees to be bound by all the terms and conditions applicable to the service(s) subscribed including how the personal data may be used and to whom the data may be transferred. The Customer is aware of its right to access and correct its personal data by contacting the Privacy Compliance Officer by writing to GPO Box 9896 or [privacy@pccw.com](mailto:privacy@pccw.com); and (IV) all information provided in this Application is true and correct.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
**Authorized Signature & Company Chop**

**For Official Use Only**

AM / Salesman Name: _____	Source Code / Staff No.: _____	Segment: _____	BB/CC/GG/CCS/CSL/Others _____
Tel: _____	Fax: _____		
Approved by: _____	Name: _____	Title: _____	
	Dept: _____	Order Date: _____	